

## Family Educational Rights and Privacy Act (FERPA) Form

Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. If you do not want the Wylie ISD to disclose directory information from your child's education records without your prior written consent, you must notify the district in writing by September 5, 2014, or within 10 school days following enrollment. Wylie ISD has designated the following information as directory information:

- Name
- Photograph
- Video Image
- Degrees
- Academic honors (such as commended performance on assessments)
- Honors and awards received
- Fields of study
- Grade level
- School of attendance
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams

**NOTE: Under WISD Policy, student home addresses, email addresses and phone numbers are NOT considered "directory information" and are NOT released to the public.** WISD only releases your child's address and/or phone number under specific circumstances as listed below.\* The WISD Board of Trustees adopted this policy to protect student and parent/guardian privacy. There is no need to complete any forms or notify your child's school to keep your child's home address and phone number from being released to the public.

As a parent/guardian, you may request that WISD not release information considered to be "directory information" for your child, **however, if you make this request by marking the box below, your child's name, image, recognitions, etc., may not be used for any school/district-sponsored purposes**, including but not limited to publications, yearbooks, extracurricular activity programs, news releases, website and social media postings, videos and artwork displays.

\*There are only three exceptions under which WISD would release home address and phone number. They are:

- To companies under contract with the school district and that contract requires the release of the information
- To military recruiters for recruiting purposes only (per Federal law)
- To other government/educational agencies with a legitimate need to know.

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**I do not want "directory information" about my child released to the public.**

*By marking this box, I understand that my child's name, image, etc., will not be used for the school/district-sponsored purposes listed above (e.g. yearbook, etc.). I also understand that this request must be made annually to be valid for each school year.*

**FOR PARENTS/GUARDIAN OF HIGH SCHOOL STUDENTS ONLY: I do not want ANY information about my child released to military recruiters.**

*Federal law requires Wylie ISD to release student addresses and other information to U.S. military or institutions of higher education upon request unless the parent/guardian has previously objected to such disclosure. To prevent release of your child's information to military/higher education recruiters, mark this box and return the signed form to your child's campus.*

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PARENT/GUARDIAN SIGNATURE

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PARENT/GUARDIAN EMAIL ADDRESS

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STUDENT NAME

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CAMPUS

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DATE