

ONLINE REGISTRATION

Log into your Family Access Account.

Click the “Go to Online Registration for ...” to begin the process for each student.

Please complete all steps found on the right side of the page. These steps allow you to verify and update your child’s information. Every step must be opened and saved before you can check “Complete Step and move to” next step.

STEP 1 – REGISTRATION INFORMATION

This step explains District Electronic Report Cards and the Family Educational Rights and Privacy Act (FERPA).

STEP 2 - STUDENT INFORMATION

2a - **Request Changes to Student Information** allows changes to student phone, e-mail and FERPA designations.

2b - **Request Changes to Family Address** - Address changes must be made at the campus and require new proof of residence.

2c - **Request Changes to Family Information** allows changes to family phone numbers and directive to receive paper copy of report card

2d - **Request Changes to Emergency Contacts** allows the deletion and addition of contacts. To modify an existing contact, the contact must be deleted and re-added with the updated information.

STEP 3 – HEALTH HISTORY

Please read and answer all questions that apply to your student. Typing your name and adding the date represents your digital signature.

STEP 4- EMERGENCY CARE

The Emergency Contact form authorizes a representative of the Wylie Independent School District to take your child to a qualified physician for treatment in the case of a medical emergency. Typing your name and adding the date represents your digital signature.

STEP 5 - STUDENT HANDBOOK

Please read, and print if desired, the Student Handbook(s) by selecting the links. Typing your name and adding the date represents your digital signature.

STEP 6 - STUDENT CODE OF CONDUCT

Please read, and print if desired, the Code of Conducts by selecting the links. Typing your name and adding the date represents your digital signature.

STEP 7 - HUMAN SEXUALITY PARENT NOTIFICATION LETTER

This is only for parents of 6th, 7th and 9th - 12th graders informing them their students will be exposed to the *Aim for Success* programs. Typing your name and adding the date represents your digital signature.

STEP 8 – THE MILITARY CONNECTED STUDENT

Please read and answer all questions.

STEP 9 – FOSTER CARE

Please read and answer the question.

STEP 10 – STUDENT RESIDENCY QUESTIONNAIRE (SRQ)

Please read and answer all questions. If you answered YES to the questions, download and complete the form and return to your campus counselor. Typing your name and adding the date represents your digital signature.

STEP 11 – MIGRANT WORKER

Please read and answer the question. If you answered YES to the question, download and complete the form and return to your campus counselor. Typing your name and adding the date represents your digital signature.

12. MAKE A FOOD SERVICE PAYMENT

Home
New Student Online Enrollment
Online Registration
Calendar
Attendance

Justin (Wylie East High School 2016-2017)

Step 12. Make a Food Service Payment (Required)
This step is optional. If you do not wish to make a payment at this time please click Complete Step and Move to Next Step.

[Make a Food Service Payment](#)

Complete Step 12 and move to Step 13

This will direct you to Online Payment Entry and Online Payment

Online Payment Entry for User:

Online Payment Vendor: **RevTrak** [Pay with Vendor](#) [Empty Cart](#)

I would like to make an online payment for: (Please click the Update Payment Amount button to select an item to pay)

Student 1 Total Payment SMITHJOR000: 0.00
Food Service Payment: 0.00 (Insufficient Access)

Student 2 Total Payment SMITHJUS000: 0.00
Food Service Payment: 0.00 (Insufficient Access)

Total Payment Amount for all Students: 0.00

13. ADD A FOOD SERVICE APPLICATION

Select "Add a Food Service Application" to complete the form if you think your child qualifies for free or reduced-price lunches or check box "I do not qualify".

Home
New Student Online Enrollment
Online Registration
Calendar
Attendance
Discipline
Test Scores
Endorsements
Teacher Conferences
Attachments - Report Cards
Skylert
Health Info
Login History

Justin (Wylie East High School 2016-2017)

Step 13. Add a Food Service Application (Required)
This step is optional. If you do not wish to complete an online application please scroll to bottom of page and check the box "I do not qualify for benefits or do not wish to complete an application" and click Complete Step and Move to Next Step.

[Information on Free or Reduced Priced Meals](#)

Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart.
Income Eligibility Reduced-Price Guidelines
July 1, 2016 - June 30, 2017

Family Size	Twice Per Month		Every Two Weeks		Weekly
	Annually	Monthly	Month	Weeks	
1	21,978	1,832	916	846	423
2	29,637	2,470	1,235	1,140	570
3	37,296	3,108	1,554	1,435	718
4	44,955	3,747	1,874	1,730	865
5	52,614	4,385	2,193	2,024	1,012
6	60,273	5,023	2,512	2,319	1,160
7	67,932	5,663	2,832	2,614	1,307
8	75,591	6,304	3,152	2,910	1,455
For each additional family member add:					
	7,696	642	321	296	148

Choose one of the following options:

[Add a Food Service Application](#)

--OR--

I do not qualify for benefits or do not wish to complete an application

Complete Step 13 and move to Step 14

PLEASE COMPLETE ANY ADDITIONAL, CAMPUS SPECIFIC FORMS.

14. COMPLETE and SUBMIT ONLINE REGISTRATION

Verify all steps are complete and select "Submit Online Registration" located at the bottom right of the page.

Home	Online Registration		Print
New Student Online Enrollment	Justin (Wylie East High School 2016-2017)		
Online Registration	Step 14. Complete Online Registration (Required)		District Message
Calendar	By completing Online Registration, you are confirming that the Steps below have been finished. Are you sure you want to complete Online Registration for Justin?		1. Registration Information ✔ Completed 07/28/2016 2:53pm
Attendance	Review Online Registration Steps		2. Verify Student Information ✔ Completed 07/28/2016 2:53pm
Discipline	Step 1) Registration Information	Completed 07/28/2016 2:53pm	✔ a. Student Information
Test Scores	Step 2) Verify Student Information	Completed 07/28/2016 2:53pm	✔ b. Family Address
Endorsements	<i>No Requested Changes exist for Step 2.</i>		✔ c. Family Information
Teacher Conferences	Step 3) Health History	Completed 07/28/2016 2:50pm	✔ d. Emergency Contacts
Attachments - Report Cards	Step 4) Emergency Care	Completed 07/28/2016 2:51pm	3. Health History ✔ Completed 07/28/2016 2:50pm
Skylert	Step 5) Student Handbook	Completed 07/28/2016 2:52pm	4. Emergency Care ✔ Completed 07/28/2016 2:51pm
Health Info	Step 6) Student Code of Conduct	Completed 07/28/2016 2:54pm	5. Student Handbook ✔ Completed 07/28/2016 2:52pm
Login History	Step 7) Human Sexuality	Completed 07/28/2016 2:55pm	6. Student Code of Conduct ✔ Completed 07/28/2016 2:54pm
	Step 8) Military Connected Student	Completed 07/28/2016 2:56pm	7. Human Sexuality ✔ Completed 07/28/2016 2:55pm
	Step 9) Foster Care	Completed 07/28/2016 2:57pm	8. Military Connected Student ✔ Completed 07/28/2016 2:56pm
	Step 10) Residency Questionnaire	Completed 07/28/2016 2:59pm	9. Foster Care ✔ Completed 07/28/2016 2:57pm
	Step 11) Migrant Workers	Completed 07/28/2016 3:00pm	10. Residency Questionnaire ✔ Completed 07/28/2016 2:59pm
	Step 12) Make a Food Service Payment	Completed 07/28/2016 3:02pm	11. Migrant Workers ✔ Completed 07/28/2016 3:00pm
	Step 13) Add a Food Service Application	Completed 07/28/2016 3:03pm	12. Make a Food Service Payment ✔ Completed 07/28/2016 3:02pm
	Guardian Name: Tammy Smith	Guardian Address: 900 Glen Lakes Ct Wylie, TX 75098	13. Add a Food Service Application ✔ Completed 07/28/2016 3:03pm
	Submit Online Registration		14. Complete Online Registration

If you have additional students in the district, select home and use the drop down at the top of the page to select their names to complete their registration.

Registration must be done for each student individually.